

Minutes of a Special Meeting of the Common Council of the Town of Clarkdale held on Tuesday, April 11, 2006

A Special meeting of the Common Council of the Town of Clarkdale was held on Tuesday, April 18, 2006 at 6:00 a.m. in the Men's Lounge, Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Town Council:

Mayor	Doug Von Gausig
Vice Mayor	Jerry Wiley
Councilmember	Pat Williams
	Frank Sa
	Tim Wills

Town Staff:

Town Manager	Gayle Mabery
Town Attorney	Rob Pecharich
Comm. Dev. Director	Sherry Bailey
Public Works Director	Steven Burroughs
Finance Director	Carlton Woodruff
Deputy Town Clerk	Walt Good
Admin. Assistant	Janet Perry
Magistrate	Joan Dwyer
Fire Chief	Jerry Doerksen
Police Chief	Pat Haynie

Others in Attendance:

AGENDA ITEM: CALL TO ORDER - The meeting was called to order at 6:04 p.m. by Mayor Von Gausig noting that all Council Members were present.

AGENDA ITEM:

Town Attorney Pecharich reported the facts about the ADEQ judgment to the Council. The court found the Town in good faith and set mitigated fine at \$12,000. The Town also has 180 days from the date of judgment to complete a Compliance Schedule, as follows:

1. Analysis of system.
2. Prioritization of maintenance.
3. Summary of available data management and management needs.
4. Historical analysis of the incident is in the Consent Judgment..

Clarkdale will develop a Collection System Action Plan. Once the plan is implemented the Town will be relieved of any further penalties.

Town Manager Mabery noted that the ADEQ requirements are 80% completed already.

Public Works Director Burroughs presented the Collection System Action Plan and advised the Council that the camera had been purchased and there is a five-year plan to inspect, clean and repair the entire wastewater system. The town crew is already one and a half years into the project. Fencing and signage has been completed. He stated he believes the Town will have no problem meeting all of the provisions of the judgment schedule.

There was discussion about records being available as stated in Item B8 and yearly reports to ADEQ as stated in Item B9.

Vice Mayor Wiley moved to accept the Consent Judgment with a change to B9 to read 'material available' and to direct counsel to proceed. Councilmember Williams seconded and the motion passed unanimously.

AGENDA ITEM: BUDGET WORKSESSION -

Town Attorney Pecharich stated:

1. Building permits will increase enormously.
2. Legal fees are down, not because of less work, but because of legal fees being paid by others.

Town Attorney Pecharich asked to be excused and Mayor Von Gausig excused him from the rest of the meeting.

Discussion included the following issues:

1. The Public Works Project Manager would deal with the wastewater and sewer plant construction. A Public Works Superintendent would deal with buildings, grounds, streets and cemetery. The Public Works Director would continue to lead on water.
2. There will be no increase in health insurance premiums because the benefit group would absorb the cost from January to June 30, 2007 from their contingency fund, using about 10% of it.
3. The cost of GIS software and support would be \$3500 for two years, paid up front and renewed at the end of the term.
4. The Contingency Fund would be \$400,000, not \$300,000.
5. The court digital recording system would be

funded \$5,000 by the Town and \$5,000 by a State of Arizona grant.

6. In the Buildings section, improvements would be for the downstairs and outside stucco and paint on the archive/museum building.
7. Two police cars are due to rotate out because of high mileage and one car is for the new officer.
8. Complaint management would be an online system that will track complaints and give reports.
9. Funds may be available for a lease purchase of a Fire Department brush truck.
10. State and federal funds have been requested for fire equipment and protective clothing.
11. Contingency cash would be set at 10% this year and the council would set the level they would like the account to ultimately be set.
12. Some funds would be transferred out of the contingency fund to asset accounts.
13. Some account housekeeping needs to be done between the administration and clerk accounts to clear up misapplied funds.
14. There needs to be a line item in the Town Clerk Fund for council pay. The election cost is zero if there are not recalls or referendums.
15. IT support would come out of contractual services.
16. Council Community Projects is for funding non-profit requests. This year, at \$4,500, no one was happy with the amount they received, but they were grateful for it. Council directed staff to see about funding this at \$10,000.
17. No further increase is planned for the Legal-Court section of Town Wide Services.
18. The county has not yet reported on the library revenue share amount.
19. A change of additional personnel and equipment is expected for the Community Development Department.
20. Water use in the parks appears to be low. The best practice is for the town to charge itself for water and gives the town a point to measure.
21. The pool water should be \$2325 this year. The

budget would be \$9000 next year. Natural gas is budgeted in the Yavapai Apache Nation donation.

22. Fire Department expenses will vary depending on whether the Fire District is formed. The budget reflects adding a captain. If the district is formed, this amount would provide a one-time surplus. Debt service for the fire truck is reducing. It is possible to do a lease-purchase for the brush truck.
23. Although \$53,000 seems too conservative for court revenues, overstating estimated revenue is bad accounting practice.
24. The police equipment increase is for three cars and other needed items for the new officer.
25. The Heritage Conservancy Board needs to ask for more money to cover climate control systems to protect the stored materials in the archive project.
26. Library fines have been put on donations in the past and this has not been changed yet.
27. The Town has not received revenue sharing numbers from the county yet. 2006 property tax levy numbers are the 2004 actual numbers, an 18 month lag. That gives home owners a chance to contest the county assessment rate.

AGENDA ITEM: FUTURE AGENDA ITEMS –

Listing of items to be placed on a future council agenda.

Councilmember Sa would like something on code enforcement, especially dogs at large. Mayor Von Gausig stated this issue should go to Chief Haynie and then Town Manager Mabery first. If it cannot be addressed, then it would go to the council.

AGENDA ITEM: ADJOURNMENT – With no further business before the Council, and without objection, the meeting was adjourned at 6:01 p.m.

APPROVED:

Doug Von Gausig, Mayor

ATTEST:

Walt Good, Deputy Town Clerk

SUBMIT:

Charlotte Hawken, Administrative Assistant